



CABINET

2 January 2013

**A Meeting of the CABINET will be held on Wednesday, 9th January, 2013, 6.00 pm
in Committee Room 1 Marmion House, Lichfield Street, Tamworth**

A G E N D A

NON CONFIDENTIAL

1 Apologies for Absence

2 Corporate Update

Title: The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Presenter: Solicitor to the Council and Monitoring Officer

3 Minutes of the Previous Meeting (Pages 1 - 6)

4 Declarations of Interest

To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.

5 Matters Referred to the Cabinet in Accordance with the Overview and Scrutiny Procedure Rules (Pages 7 - 10)

(Update from the Chair of Healthier and Safer Scrutiny Committee following the meeting of 6 December 2012)

(Update from the Chair of the Aspire and Prosper Scrutiny Committee following the meeting of 18 December 2012)

- 6 **Draft Budget & Medium Term Financial Strategy 2013/14 (To Follow)**
(Report of the Leader of the Council)
- 7 **Consultation Response to Planning Documents (Pages 11 - 20)**
(Report of the Portfolio Holder for Economic Development and Enterprise)
- 8 **Tamworth Local Plan (Pages 21 - 42)**
(Report of the Portfolio Holder for Economic Development and Enterprise)
- 9 **Review of Housing Capital Programme (Pages 43 - 48)**
(Report of the Portfolio Holder for Housing)

Restricted

NOT FOR PUBLICATION because the report could involve the disclosure of exempt information as defined in Paragraphs 1, 3 and 9 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended)

- 10 **Sheltered Housing Framework (Pages 49 - 96)**
(Report of the Portfolio Holder for Housing)
- 11 **Review of the Shop Mobility Service (Pages 97 - 102)**
(Report of the Portfolio Holder for Core Services and Assets)

Yours faithfully



pp Chief Executive

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: D Cook, R Pritchard, L Bates, S Claymore, S Doyle, M Greatorex and J Oates



MINUTES OF A MEETING OF THE CABINET HELD ON 28th NOVEMBER 2012

PRESENT: Councillor D Cook (Chair), Councillors L Bates, S Claymore, M Greatorex and J Oates

The following officers were present: John Wheatley (Executive Director Corporate Services), Rob Barnes (Director - Housing and Health), Stefan Garner (Director of Finance), Robert Mitchell (Director - Communities, Planning and Partnerships), Michael Buckland (Head of Revenues), Karen Taylor (Head of Benefits), Steve Pointon (Housing Strategy Manager), Paul Weston (Head of Asset Management - Property Services), Neil Mason (Community Leisure Manager), John Day (Corporate Performance Officer) and Lara Allman (Democratic & Election Services Officer)

81 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors S Doyle and R Pritchard and Anthony Goodwin (Chief Executive)

82 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 17 October 2012 were approved and signed as a correct record.

(Moved by Councillor S Claymore and seconded by Councillor M Greatorex)

83 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

84 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES

The Chair of Healthier and Safer Scrutiny proposed two recommendations to Cabinet following the meeting of 18 October 2012:

1. Cabinet be asked to have a permanent drop off point for donations for the Food Bank in Tamworth Borough Council reception area, and;
2. Cabinet be asked to invite the new PCC to meet with the whole of the Council (as a seminar) to inform us what their plans are for the Tamworth area.

RESOLVED: That:

- 1 Cabinet with check with the relevant officers that we are able to and feed back to Scrutiny, and;
- 2 The Portfolio Holder for Community Development to invite Matthew Ellis to give a seminar to Members.

The Chair of Aspire and Prosper Scrutiny proposed three recommendations to Cabinet following the meeting of 6 November 2012:

1. Cabinet be asked to look at potential sites to enable the Business Roadshow event to be hosted in Tamworth – could use schools in school holidays/Drayton Manor;
2. The Portfolio Holder for Economic Development be asked to provide the Committee with information to pursue opportunities for local businesses who are able to support the future of Whittington Barracks, and;
3. Cabinet be asked to push for rail links to Jaguar Land Rover through the airport.

RESOLVED: That:

- 1 The Portfolio Holder for Economic Development and Enterprise to work with the Director (Communities, Planning and Partnerships) to look at holding the Think Local Roadshow in Tamworth in the future;
- 2 The Portfolio Holder for Economic Development and Enterprise to provide a verbal report to Scrutiny to advise them of the work that has already been done, and;
- 3 The Leader and the Portfolio Holder for Economic Development and Enterprise to feed back to the LEP.

85 ANTI SOCIAL BEHAVIOUR VICTIM AND WITNESS CHAMPION

The Report of the Portfolio Holder for Community Development seeking approval to continue the grant funding of this post for a further three years was considered.

RESOLVED:

- That:
- 1 A further spend of the grant funding from the LPSA2 reward grant (received for tackling anti social behaviour and ring fenced for ASB) to continue the Victim and Witness Champion service for a further

- three years be approved, and;
- 2 The Director Communities Planning and Partnerships in consultation with the Portfolio Holder for Community Development be authorised to tender the service and procure a provider.
(Moved by Councillor J Oates and seconded by Councillor M Greatorex)

86 RELOCATION OF STRUCTURED EXERCISE GYM

The Report of the Portfolio Holder for Economic Development and Enterprise seeking approval to relocate the gym currently housed in the Castle Grounds Activity Centre to the Corner Post Education Centre (the new base of Tamworth Boxing Club) on Orchard Street B79 7RH and allowing the Director of Communities Planning and Partnerships to enter into a legal operating agreement with the club was considered.

RESOLVED:

That:

- 1 The relocation of the Structured Exercise Gym to the Corner Post Education Centre be approved, and;
- 2 The Director Communities Planning and Partnerships in consultation with the Portfolio Holder Economic Development and Enterprise be authorised to enter into a legal agreement with Tamworth Boxing Club.
(Moved by Councillor S Claymore and seconded by Councillor J Oates)

87 LOCALISING SUPPORT FOR COUNCIL TAX - CONSULTATION RESPONSES FOR CONSIDERATION & DCLG TRANSITIONAL GRANT FUNDING (2013 / 14) PROPOSAL

The Report of the Portfolio Holder for Core Services and Assets presented by the Leader asking for consideration to be given to the DCLG Council Tax Transitional Grant payment proposals together with the risks and implications associated with the grant conditions and impact on the proposed local support for Council Tax Scheme proposals; and for consideration to be given to the responses to the consultation made with the Public about the proposed Local Council Tax Support Scheme for Tamworth from 1st April 2013 and asking Cabinet to decide which proposals to include, exclude or amend before the final scheme is taken to full Council on 13 December 2012 to be endorsed was considered.

RESOLVED:

That:

- 1 The Authority does not apply for the Council Tax Transitional Grant payment be endorsed, and;
- 2 The proposed Local Council Tax Support scheme (as per Localisation of Council Tax Consultation final Report) having given consideration to the consultation responses be endorsed.
(Moved by Councillor D Cook and seconded by Councillor

S Claymore)

88 COUNCIL TAX BASE 2013/14

The Report of the Portfolio Holder Core Services and Assets, presented by the Leader, to report the Council Tax Base for the Borough Council was considered.

RESOLVED That:
Tamworth Borough Council resolves its calculation of the Council Tax Base for the year 2013/14 to be 20,199 (2012/13 23,378)
(Moved by Councillor D Cook and seconded by Councillor J Oates)

89 SOFTWARE SUPPORT/DEVELOPMENT FOR THE LOCAL COUNCIL TAX SUPPORT SCHEME

The Report of the Portfolio Holder for Core Services and Assets, presented by the Leader, seeking approval for the release of £53,100 from Government Grant income, received in respect of the implementation of localised Council Tax Support, and the establishment of an associated expenditure budget to enable payment for a software support to be made, in line with the requirements of Financial Guidance was considered.

RESOLVED: The release of £53,100 from grant monies financed by the Department for Communities and Local Government, provided for the purpose of implementing a Local Council Tax Support Scheme for 2013 onwards, and the establishment of an expenditure budget to enable payment of £53,100 to be made to Capita Software Services be authorised.
(Moved by Councillor D Cook and seconded by Councillor J Oates)

90 TREASURY MANAGEMENT STRATEGY STATEMENT AND ANNUAL INVESTMENT STRATEGY MID-YEAR REVIEW REPORT 2012/13

The Report of the Portfolio Holder for Core Services and Assets, presented by the Leader, presenting Members the Mid-year review of the Treasury Management Strategy Statement and Annual Investment Strategy was considered.

RESOLVED: That:

- 1 The Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2012/13 be accepted, and;
- 2 The CIPFA Code of Practice as revised in November 2011 be formally adopted.

(Moved by Councillor D Cook and seconded by Councillor L Bates)

91 WRITE OFFS 01/4/12 - 30/9/12

The Report of the Portfolio Holder for Core Services and Assets, presented by the Leader, providing members with details of write offs from 01 April 2012 to 30 September 2012 was considered.

RESOLVED: The amount of debt be written off.
(Moved by Councillor D Cook and seconded by Councillor J Oates)

92 DRAFT BASE BUDGET FORECASTS 2013/14 TO 2017/18

The Report of the Leader of the Council informing Members of the re-priced base budget for the period 2013/14, base budget forecasts for the period 2013/14 to 2017/18 (the 5 year Medium Term Planning period), and the underlying assumptions and the future strategy to address the financial trends was considered.

RESOLVED: That:

- 1 The technical adjustments and re-priced base budget figures for 2013/14 and indicative budgets to 2017/18 be approved;
- 2 Consideration be given to the proposed policy changes, as detailed within the report, and;
- 3 As required by the Constitution of the Council, the Joint Scrutiny Budget Workshop be asked to consider the budget proposals contained with the report.
(Moved by Councillor D Cook and seconded by Councillor M Greatorex)

93 QUARTER 2 2012/13 PERFORMANCE REPORT

The Report of the Leader of the Council providing Cabinet with a performance and financial health-check was considered.

RESOLVED: That the contents of the report be endorsed.
(Moved by Councillor D Cook and seconded by Councillor S Claymore)

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 1 and 3, Part 1 of Schedule 12A to the Local Government

Act 1972 (as amended).

94 OUTCOME OF FEASIBILITY STUDIES- TINKERS GREEN AND KERRIA, AMINGTON

The Report of the Portfolio Holder for Housing reporting on the outcomes of the Feasibility Study undertaken in relation to regeneration of the Tinkers Green and Kerria Estates and making recommendations for the next steps towards implementation of proposals was considered.

RESOLVED: That the recommendations as contained in the report be approved.

(Moved by Councillor M Greatorex and seconded by Councillor D Cook)

95 GARAGES AT TINKERS GREEN

The Report of the Portfolio Holder for Housing setting out the arrangements for council owned garages at Tinkers Green, Wilnecote was considered.

RESOLVED: That the recommendations as contained in the report be approved.

(Moved by Councillor M Greatorex and seconded by Councillor L Bates)

96 DESIGNATION OF LANDLORD PROPERTIES

The Report of the Portfolio Holder for Housing setting out the arrangements for the 39 2-bedroomed properties that were the subject of a statutory Housing Health & Safety Rating System review completed September 2012 was considered.

RESOLVED: That the recommendations as contained in the report be approved.

(Moved by Councillor M Greatorex and seconded by Councillor L Bates)

Leader

CABINET

9 January 2013

REPORT OF THE CHAIR OF HEALTHIER AND SAFER SCRUTINY

RECOMMENDATIONS TO CABINET

That Cabinet be asked to:

- (1) Ensure that support is available from Tamworth Borough Council staff for adults with learning difficulties living independently in TBC owned properties;
- (2) Keep sports / fitness course costs as low as possible, if not free;
- (3) Last year's play programme was a success, therefore, Cabinet should look to expand the programme in 2013 with low cost / free to attend events;
- (4) Explore external funding to subsidise the above recommendations, and;
- (5) Retain £15,000 in 2013 Council budget for tackling obesity.

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CABINET

9 January 2013

Report of the Chair of Aspire and Prosper Scrutiny

Recommendations to Cabinet

That :

- (1) Education and Skills be allocated a portfolio within existing Cabinet Members;
- (2) Council sponsor careers fair for the whole town, and;
- (3) Establish meeting of Scrutiny Committees with representatives from forum to discuss attainment with issues of health and social issues as an additional agenda item.

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9th January 2013**REPORT OF THE PORTFOLIO HOLDER FOR ECONOMIC DEVELOPMENT AND ENTERPRISE****Tamworth Borough Council's Response to neighbouring Local Authorities Local Plan Consultations – North Warwickshire and Birmingham****EXEMPT INFORMATION**

N/A

PURPOSE

The report seeks to inform Members on:

- The Pre-Submission Publication Draft of the North Warwickshire Core Strategy in accordance with Regulations 18, 19 and 20 of the Town and Country Planning (Local Planning) Regulations 2012 and particular the Duty to Co-operate (Localism Act 2011)
- The Options Consultation (Housing and Green Belt) of the Birmingham Development Plan, in accordance with the Duty to Co-operate (Localism Act 2011)

and:

- Seek Cabinet approval of the comments to be made in response to the Birmingham Consultation
- Endorse the comments already made in response to the North Warwickshire Core Strategy and endorse the proposal to send a further letter to North Warwickshire in support of their Local Plan submission.

RECOMMENDATIONS

1. **Approve comments to be made on the Birmingham Development Plan – Options Consultation**
2. **Advise Birmingham City Council of Tamworth Borough Council's desire to work with them on the further development of their plan.**
3. **Endorse the comments already made on the North Warwickshire Core Strategy Consultation and follow up with additional letter, confirming Cabinet support.**

EXECUTIVE SUMMARY**North Warwickshire**

North Warwickshire's Core Strategy is to be submitted to the Secretary of State, this is the final round of consultations. Previously comments were submitted giving general support, but queries in some places; this was endorsed by the Portfolio Holder and the LDF Working Group.

This latest consultation closes on the 20th December, due to timings it has not been possible to seek approval of these comments by Cabinet prior to their submission; however it has been agreed with the Director of Communities Planning and Partnerships, Head of Planning and the Portfolio Holder for Economic Development and Enterprise that comments would be sent in before the deadline, and latterly endorsed by Cabinet. The Policy manager at North Warwickshire has agreed to this approach.

North Warwickshire's Core Strategy acknowledges that Tamworth is unable to fully meet its future housing need of 5,500 dwellings within its own boundary during the life of its Local Plan (2006 – 2028). Through the preparation of a collaborative evidence base; the South Staffordshire Housing Needs Assessment and Tamworth Future Development and Infrastructure Study, which led to the production of a joint Memorandum of Understanding it has been agreed that 1,000 dwellings of Tamworth's housing need will be met outside of the Borough; 500 dwellings in the administrative boundary of North Warwickshire Borough Council and 500 dwellings in administrative boundary of Lichfield District Council.

The comment form for the North Warwickshire Consultation is attached to this report. The submitted comments acknowledge that North Warwickshire will meet a proportion of Tamworth's need, however we feel that a more positive approach should be sought and reflected in their Core Strategy. In addition to this comments have been made on Gypsy and Traveller accommodation, in that, Tamworth would be open to collaborative work in seeking specific sites. Comments have also been made on the Birch Coppice and Hams Hall employment site and how they provide jobs and go towards meeting more than local needs.

It is important to demonstrate to North Warwickshire Borough Council that Tamworth Borough Council supports the strategy and policy of the North Warwickshire Core Strategy; which helps to meet a proportion of Tamworth's housing needs between 2006 and 2028. It has been proposed that a further letter is sent to confirm this, by doing so it will add further weight in demonstrating that both Council's have considered the strategic implications of Tamworth's housing needs and that the duty to co-operate has been met.

Birmingham

Birmingham's population has been projected to grow by 150,000 people by 2031, this equates to roughly 80,000 new homes and 100,000 new jobs. Birmingham will not be able to provide land for this level of growth in the urban area alone, one option is to develop in parts of the city's Green Belt.

Birmingham City Council estimates that their urban area could accommodate up to 43,000 new homes and between 5,000 to 10,000 in the Green Belt, this leaves a 32,000 to 27,000 shortfall.

This consultation deals only with potential Green Belt sites and does not discuss the short fall in housing or where it may go. However, it does mention that this shortfall is likely to be located outside of their administrative boundary and in other authorities through the duty to co-operate. Technical work is included in the Green Belt Options Appendix, but no Sustainability Appraisal have been carried on these options.

The consultation details Green Belt options A to D (further detail and maps in the background papers), all of which are in the North East to East of Birmingham and approximately 6km to 7km from Tamworth's southern boundary, each of these options has been considered for Housing and Employment. Each Green Belt option could provide between 5,000 and 10,000 new homes, they have all been assessed on; environmental, biodiversity, infrastructure, agricultural, Green Belt and minerals factors. However, none have assessed the strategic implications with adjoining authorities, Tamworth has not been consulted on a technical basis prior to this consultation and to my knowledge nor have any other authorities. Assessing the Strategic Implications and working with neighbouring local authorities is a key element to the National Planning Policy Framework, more importantly it is a legal requirement under the Localism Act 2011.

All the Green Belt options but in particular B, C and D could have a strategic implication for Tamworth. The impact upon strategic and local highways, access to retail, leisure and employment sites in Tamworth needs to be assessed, also of great importance is the impact that 10,000 new homes would have on the deliverability of new housing development in Tamworth. These 10,000 proposed new homes dwarfs the level of growth in Tamworth and South East Staffordshire as a whole, and it is unlikely that the market demand will sustain the

proposed sites in Birmingham in addition to those in Tamworth and beyond and these proposals could therefore have an impact on the viability of Tamworth's Local Plan and impact on the viability of specific sites. All of these strategic impacts need to be fully considered and assessed.

This consultation has no detail on Gypsy and Traveller proposals.

It is recommended that Tamworth Borough Council works closely with Birmingham to ensure that their proposals do not have an unmitigated and negative impact on the Borough, and also to assist both Councils in discharging their Duty to Co-operate. It should be noted that officers are working at the Greater Birmingham and Solihull Local Enterprise Partnership on planning matters.

The comment form for the Birmingham Development Plan Consultation is attached to this report.

RESOURCE IMPLICATIONS

There are no financial implications arising from this report.

LEGAL/RISK IMPLICATIONS BACKGROUND

North Warwickshire

The statutory procedure governing the preparation and adoption of Development Plan Documents is contained in the Planning and Compensation Act 2004 and the Town and Country Planning (Local Planning) Regulations 2012. Failing to adhere to these requirements could result in a Local Plan being found 'unsound' at an examination.

It is important that the North Warwickshire Core Strategy is found sound as it will provide 500 homes for Tamworth's housing need; support from adjoining Local Authorities will help fulfil their legal duty to co-operate.

The progression of the North Warwickshire Core Strategy will be beneficial to the forthcoming examination of Tamworth's Local Plan, as it will demonstrate to the appointed Inspector that the Memorandum of Understanding is being followed through by all parties.

Birmingham

The statutory procedure governing the preparation and adoption of Development Plan Documents is contained in the Planning and Compensation Act 2004 and the Town and Country Planning (Local Planning) Regulations 2012. Failing to adhere to these requirements could result in a Local Plan being found 'unsound' at an examination. In particular Birmingham's development plan will need to adhere to the duty to co-operate in the Localism Act 2011 and also detailed in the 2012 regulations.

It is important that the strategic impacts of all the Green Belt options in Birmingham are fully appraised for their impact on Tamworth, any assessment should detail if there any implications and how these can be mitigated. It will be important for Birmingham to show how they have worked with other authorities in assessments and finding appropriate mitigation, failing to do so will put into question the Legal Compliance and Soundness of their development plan during their examination by a Planning Inspector.

SUSTAINABILITY IMPLICATIONS

There are no sustainability issues arising from this report.

BACKGROUND INFORMATION

Please see Background Papers – for links to the North Warwickshire Core Strategy and

REPORT AUTHOR

Alex Roberts – Development Plan Manager x279

LIST OF BACKGROUND PAPERS

North Warwickshire Core Strategy -

http://www.northwarks.gov.uk/download/downloads/id/4387/pre-submission_core_strategy_consultation_document

Birmingham Development Plan Options Consultation and Green Belt Options Appendix – this also includes the maps showing the Green Belt options.

<http://www.birmingham.gov.uk/cs/Satellite?blobcol=urldata&blobheader=application%2Fpdf&blobheadername1=Content->

[Disposition&blobkey=id&blobtable=MungoBlobs&blobwhere=1223517224126&ssbinary=true&blobheadervalue1=attachment%3B+filename%3D190446Appendix_2_-_Consultation_Document.pdf](http://www.birmingham.gov.uk/cs/Satellite?blobcol=urldata&blobheader=application%2Fpdf&blobheadername1=Content-Disposition&blobkey=id&blobtable=MungoBlobs&blobwhere=1223517224126&ssbinary=true&blobheadervalue1=attachment%3B+filename%3D190446Appendix_2_-_Consultation_Document.pdf)

APPENDICES

North Warwickshire Consultation Response

Birmingham Consultation Response

Sue Wilson
Forward Planning Team
North Warwickshire Borough Council
The Council House
South Street
Atherstone
Warwickshire
CV9 1DE

10/12/2012

RE: North Warwickshire Local Plan: Core Strategy Proposed Submission and its supporting documents Consultation

Dear Sue,

Thank you for the opportunity to comment on North Warwickshire's Pre-Submission Core Strategy and its supporting documents.

We welcome the Core Strategy's acknowledgement that Tamworth is unable to fully meet its future housing need of 5,500 dwellings within its own boundary during the life of its Local Plan (2006 – 2028). Through the preparation of a collaborative evidence base; the South Staffordshire Housing Needs Assessment and Tamworth Future Development and Infrastructure Study, which led to the production of a joint Memorandum of Understanding it has been agreed that 1,000 dwellings of Tamworth's housing need will be met outside of the Borough; 500 dwellings in the administrative boundary of North Warwickshire Borough Council and 500 dwellings in administrative boundary of Lichfield District Council.

The Tamworth Development Plan Team's comments and observations in relation to the NWBC Pre- Submission Core Strategy are outlined below; please note that this consultation response will be put forward to Tamworth's Cabinet in January, after which a letter endorsing this response will be sent to you .

Housing Provision

Tamworth supports the wording in policy NW3 as it clearly reiterates the position agreed in the joint Memorandum of Understanding.

The West Midlands RSS has recognised that Tamworth will not be able to accommodate all of its future housing needs within its boundary and that some of this need would need to be addressed through cross boundary working with Lichfield and North Warwickshire District Councils. This has also been supported by other evidence based studies such as the Tamworth Future development and Infrastructure Study (2009), and Southern Staffordshire Districts Housing Needs Study and SHMA Update (2012).

Therefore, the justification text supporting policy NW3 needs to clearly reflect the housing requirement for North Warwickshire: 3,300 to meet local need, 500 to meet the needs of Tamworth, giving a total requirement of 3,800 over the plan period 2006 to 2028. In addition to this Table 1 needs to be updated to reflect this change and show the housing requirement of approximately 173 dwellings per annum.

We believe paragraphs 6.10 to 6.11 need to make positive reference to the Memorandum of Understanding, in particular rewording the following:

Paragraph 6.10 "*...to ensure that delivery of some housing can take place when and if required.*" to read "*...to ensure that 500 dwellings can be delivered within North Warwickshire*"

Infrastructure Delivery

With specific reference to point 8 of the Memorandum of Understanding, there is likely to be a need to provide infrastructure within Tamworth to enable the delivery of housing within North Warwickshire which meets the needs of Tamworth. It should be made clearer within the supporting text how this will be delivered.

Spatial Strategy

We support the spatial strategy of the Pre- Submission Core Strategy as it seeks to bring forward development in the most sustainable locations for addressing the development needs of both Tamworth and North Warwickshire. In addition to paragraph 6.12 where it clearly identifies locations where development should not take place, the supporting text of the Spatial Strategy or Housing policy could reference where the most suitable locations for addressing the housing needs of Tamworth are located. This may also require the key diagram to be updated.

Gypsy and Travellers

With the refreshing of the GTAA there may be an opportunity to work jointly in delivering sites to meet Gypsy and Traveller needs.

Employment

The justification text for policy NW7 states that Birch Coppice and Hams Hall meet more than local needs and are not included within the quantum for employment land needed. However it is not clear how any expansion to these sites would be dealt with by this policy.

Q6. If your representation is seeking a change, do you consider it necessary to participate at the examination in public?

No, I do not wish to participate at the examination in public	
Yes, I wish to participate at the examination in public	✓

Q7. If you wish to participate, at the examination in public, please outline why you consider this to be necessary. Please note the Inspector will determine the most appropriate procedure to hear those who have indicated that they wish to participate at the examination in public.

If requested by either the Planning Inspector or North Warwickshire Council, Tamworth Borough Council is prepared to provide oral evidence under examination in public if it provides additional reassurances that the Local Plan is Sound.

Continue on a separate sheet/expand box if necessary. Mark any additional pages with your name and address)

We hope these comments assist you preparing the next stage of your plan and we would welcome the opportunity to collaborate further on joint working. Please do not hesitate to contact Alex Roberts in the Development Plans Team, if you have any further queries in regards to this.

Yours Sincerely,

Robert Mitchell
Director Communities Planning and Partnerships

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Director of Planning and Regeneration
Development Directorate
Birmingham City Council
PO BOX 28
Birmingham
B1 1TU

12/12/2012

RE: BIRMINGHAM DEVELOPMENT PLAN – OPTIONS CONSULTATION AND GREEN BELT OPTIONS APPENDIX

Dear Dave,

Thank you for the opportunity to comment on Birmingham's Development Plan Options Consultation.

We acknowledge that the urban area of Birmingham has a finite capacity for new housing and employment land, and that land will need to be released from the Green Belt to meet your identified needs.

Tamworth's response will aim to follow the questions set out in your consultation response form.

Q1 Do you agree with the overall strategy and vision for the City? In general yes, but with concerns.

Q2 Are there any comments that you would like to make regarding the overall strategy or vision for the City? Further detail and information should be given for page 6, specifically the paragraph which starts "*The fact that our current population projections are based upon...*" How will this be factored into locating areas within and outside of your administrative boundary, what weight will this have in an assessment?

Green Belt assessment approach: Options; E, G, I, J, K, L, M, N, more information needs to be released on these sites. How does the size of the Green Belt release render it too small to be an urban extension? Considering there is a shortfall of housing numbers even with the release of some Green Belt, surely these smaller Green Belt options should be fully explored before looking to adjoining local authorities for suitable sites.

Q3 Do you think that the City Council should release some land from the Green Belt within Birmingham to provide additional housing? Yes Birmingham should release land from the Green Belt for additional housing

Q4 Do you think that the City Council should seek to persuade neighbouring Councils to make land available for housing to meet some of Birmingham's needs? Birmingham should prepare an evidence base on all possible options in adjoining local authorities, this should take into account standard technical assessments and SA, but also consider the strategic implications.

Q5 Of the options which do you consider to be suitable for housing development? None of these Green Belt Options are suitable for housing development.

Q6 Are there any comments that you would like to make regarding the options in relation to housing development? Tamworth has not been consulted on a technical basis prior to this consultation. Assessing the Strategic Implications and working with adjoining local authorities is a key element to the National Planning Policy Framework, more importantly it is a legal requirement under the Localism Act 2011.

All the Green Belt options but in particular B, C and D would have a strategic implication for Tamworth. The impact upon strategic and local highways, access to retail, leisure and employment sites in Tamworth from the proposed housing needs to be assessed, also of great importance is the impact that 10,000 new homes would have on the deliverability of new housing development in Tamworth. These 10,000 proposed new homes dwarf the level of growth in Tamworth and South East Staffordshire as a whole, these proposals would have an impact on the viability of Tamworth's Local Plan and impact on the viability of specific sites. All of these strategic impacts need to be fully considered and assessed.

Until this has been carried out, it is not possible to fully consider any of the options.

Q9 Do you think that the Council should seek to address this by releasing some land from the Green Belt for employment development? & Q10 Of the options which do you consider to be suitable for employment development – please see responses to Q3 & Q4.

Further comments

The Duty to Co-operate is a statutory requirement of the Localism Act 2011, the National Planning Policy Framework does not have the benefit of statute: but as one of the four tests of soundness it requires Local Plans to be 'Positively Prepared', in that local authorities should work together on strategic issues. Page 6 of the Options consultation report needs amending to reflect this.

We hope these comments assist you preparing the next stage of your plan. Please do not hesitate to contact Alex Roberts, Development Plans Manager, if you have any further queries in regards to this.

Yours Sincerely,

Robert Mitchell
Director Communities Planning and Partnerships

9th January 2013

**REPORT OF THE PORTFOLIO HOLDER FOR
ECONOMIC DEVELOPMENT AND ENTERPRISE****TAMWORTH LOCAL DEVELOPMENT SCHEME****EXEMPT INFORMATION****PURPOSE**

To seek approval for a revised Local Development Scheme for publication. This is a public statement of the programme for the production of local development documents over the next three years, under the Planning and Compulsory Purchase Act 2004.

RECOMMENDATIONS

- 1. Members approve the amended Local Development Scheme for publication on the Councils website**

EXECUTIVE SUMMARY

Tamworth Borough Council is legally required to produce a project plan, known as a 'Local Development Scheme', setting out how the Local Development Framework (LDF) will be produced and a timetable for production. The purpose is to inform the public and stakeholders, and promote effective management of the process. An important element of the Scheme is the timetable indicating the key milestones in the preparation of each document against which their production can be monitored.

The current Local Development Scheme (LDS) came into effect in February 2012 and gave a date for the submission of Tamworth Local Plan as July / August and the Examination taking place between September and November. A decision was taken to delay submission to allow the updating of the Local Plan to reflect the publication of the National Planning Policy Framework and the conclusion of joint working with neighbouring Authorities. This was approved by Council for publication and consultation in May.

The Local Plan was submitted to the Planning Inspectorate at the end of November and we have been notified that an Inspector has been appointed to examine the Plan. We have not had confirmation by the Inspector for when the public sessions for the examination will take place, but currently we expect this to start in late February or March. The Planning Inspectorate have suggested to us that we update our LDS to reflect the actual date of submission and likely examination because the Inspector when examining the Local Plan has to have regard to its conformity with the LDS. A proposed revised Local Development Scheme is attached as Appendix 1 to this report to reflect this.

The proposed revised LDS proposes one over-arching planning document, The Local Plan and further Supplementary Planning Documents (covering The Town Centre, Place

Making/Design and Planning Obligations)to expand upon, and provide further clarity to policies and proposals set out within Local Plan as well as a review of the Council's Statement of Community Involvement.

Following a review of the Planning Regulations (Local Planning) 2012, it has been found that the proposed Wilnecote Regeneration Corridor SPD would not be compliant with the 2012 Regulations. The 2012 Regulations do not allow Supplementary Planning Documents to have policy which will make statements on the development and use of land; allocate sites; make development management and site allocation policies to guide the determination of applications; or contain policies for an area defined as being one of significant change or special conservation. If SPDs contain such policy then they would be at risk from a legal challenge, this is because they would be dealing with significant and fundamental planning issues which should be fully consulted on, be considered under the duty to co-operate and would require a full Sustainability Appraisal. SPDs can only deal with environmental, social, design and economic objectives which are relevant for the attainment of development and use of land.

Because of this review it is the intention to remove the Wilnecote Regeneration Corridor SPD from the LDS. The Local Plan policy SP7 and allocations WRC1, WRC2 and WRC3 will remain and once adopted will guide the land uses best suited for the regeneration of the regeneration corridor. Design aspects of the WRC SPD can be picked up in the Place Making SPD.

Through this review it has also become apparent that the descriptive text, but not intended policy and purpose of the Town Centre SPD would also not be compliant with the regulations. Therefore, it is necessary to make changes to the description of the Town Centre SPD.

Alternative options to producing a The Wilnecote Regeneration Corridor SPD are to: produce a Local Plan (Area Action Plan) for Wilnecote, or a Master Plan for the area. A Local Plan would be both costly and time consuming for such a small area in the borough, a master plan although not forming part of the statutory development plan would be material consideration in planning applications and could help to steer development in the correct way. The still proposed Place Making/Design SPD will guide the design of new development in The Wilnecote Regeneration Corridor area. A The Wilnecote Regeneration Corridor section could be included in this SPD if there are particular design features to this area.

RESOURCE IMPLICATIONS

There are no financial implications arising from this report. A budget already exists for the production of the Core Strategy/Local Plan.

LEGAL/RISK IMPLICATIONS BACKGROUND

The proposed amendments to the LDS will ensure compliance with The Town and Country Planning (Local Planning) (England) Regulations 2012, Part 3.

SUSTAINABILITY IMPLICATIONS

There are no direct sustainability implications arising from this report. The policy documents which will be prepared are subject to separate Sustainability Appraisals.

BACKGROUND INFORMATION

N/A

REPORT AUTHOR

LIST OF BACKGROUND PAPERS

N/A

APPENDICES

Appendix 1 - The Revised November 2012 Local Development Scheme

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**TAMWORTH BOROUGH
COUNCIL**

LDS7

**Local
Development
Scheme
December
2012**



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1 INTRODUCTION

Development Plans

- 1.1 All local planning authorities are required to draw up a Development Plan for their area. The Plan sets out the Authority's policies and proposals for the development and other use of land. It also provides the framework for making decisions about planning applications and conservation matters within the area.
- 1.2 Since 2004 local authorities have been working on replacing their existing development plans with **Local Development Frameworks** (LDFs). Local Development Frameworks are made up of various **Local Development Documents** (LDDs).
- 1.3 There are two types of Local Development Document: **Development Plan Documents** (DPDs), which are subject to independent examination and have development plan status, and **Supplementary Planning Documents** (SPDs), which are not subject to independent examination and do not have development plan status but will be material in respect of decision-making.

Along with the **Regional Spatial Strategy** (RSS) the DPDs, which include Mineral and Waste DPDs, will comprise the statutory development plan, which is the basis upon which all planning decisions are made. DPDs will replace the saved policies of the Tamworth Local Plan 2001-2011 which were extended by the Secretary of State in June 2009. However, The Localism Act has now gained Royal Assent, and following secondary legislation (which, at the time of writing, was still not implemented) Regional Strategies [RSS] will no longer form part of statutory development plan.

The Staffordshire and Stoke on Trent Structure Plan 1996-2011 was replaced by RSS on the enactment of the Planning and Compulsory Purchase Act and a number of policies have been saved. The statutory development plan will also comprise the saved policies from the Staffordshire Minerals Local Plan and Waste Local Plan until they are replaced by Minerals & Waste Development Plan Documents prepared by Staffordshire County Council.

- 1.4 LDFs must be "spatial" in their approach. That is, they need to be broader based, taking into account economic, social and environmental matters as well as the physical aspects of location and land use. Tamworth's LDF will reflect - and influence - the land use requirements of all Council departments and the Council's partners in service delivery (agencies, businesses and the voluntary sector). In particular, the Council is working closely with the Tamworth Strategic Partnership - to ensure that the Sustainable Community Strategy and the LDF are co-ordinated.
- 1.5 The development plan for Tamworth currently consists of the saved policies in the adopted Tamworth Local Plan 2001-2011, the saved policies in Staffordshire and Stoke on Trent Structure Plan 1996-2011, the Regional Spatial Strategy (until it is revoked) and the saved mineral and waste policies.
- 1.6 A critical part of the LDF is the Local Development Scheme (LDS). This is a public statement setting out details of which LDDs will be produced, in what order and when. The LDS will be brought into effect by resolution of the Cabinet.

Local Development Scheme

- 1.7 A **Local Development Scheme (LDS)** provides the starting point for the local community and other stakeholders to find out about the Borough Councils programme for the preparation of LDDs over a three-year period. It is also required to set out a longer-term programme for LDD preparation beyond three years.
- 1.8 The three-year programme includes informing the public and other stakeholders about opportunities to get involved with the plan-making process and to let them know the likely dates for involvement.
- 1.9 Tamworth Borough Council is responsible for preparing a portfolio of Local Development Documents (LDDs) that will form the authority's LDF and the milestones set out in the LDS will need to be achieved.
- 1.10 Preparation of the LDS is currently a mandatory requirement under the Planning & Compulsory Purchase Act 2004. Guidance on their preparation suggests that the LDS should have regard to:
- whether the scheme adopts a robust approach to its preparation and is 'fit for purpose';
 - that it is deliverable with realistic time-scales supported by sufficient resources in terms of manpower and funding; and
 - whether it indicates a comprehensive approach to LDD production based on sound programme management and importantly an easy to understand guide as to what LDDs are to be prepared and when.

The Localism Act reinforces the requirement for LPAs to prepare and maintain a LDS remains along with the expectation that they publish up to date information on their progress in preparing DPDs

- 1.11 An important part of delivering a sound LDS is a robust evidence base. This version of the LDS is a revised submitted version to take account of the changes to the LDF process as a consequence of the Localism Act and the National Planning policy Framework.
- 1.12 Stakeholder and community engagement is a fundamental requirement of the planning system. However in view of the limited production of LDDs and timescales in this LDS it is not considered necessary to formally consult on the preparation of this LDS but appropriate stakeholders will be notified of its adoption.
- 1.13 The Council is committed to the programme set out in the LDS because of the benefits that an up to date and effective development plan and supplementary policies can have, including:
- Community commitment to the future of the area;
 - Providing a means for co-ordinating the activities of different departments, agencies and organisations;
 - The role of plans in promoting regeneration and investment; by creating certainty and commitment to change and improvement;
 - The need for a clear audit trail to link bids for public funds to a coherent and

- soundly based strategy for the area; and
- Providing a strongly justified basis for successful negotiations over development proposals and for developer contributions.

2 PROPOSED LOCAL DEVELOPMENT DOCUMENTS AND PROGRAMME MANAGEMENT FOR PREPARATION

Saved Plans

- 2.1 The number of policies included in the adopted Staffordshire and Stoke on Trent Structure Plan 1996-2011 have been saved but do not form part of the Local Development Framework.
- 2.2 A number of policies in the Tamworth Local Plan 2001-2011 have been saved and form part of the Local Development Framework until superseded by emerging DPDs.
- 2.3 The various Supplementary Planning Guidance notes (SPGs) prepared and consulted on alongside the Draft Deposit and the Revised Draft Deposit Tamworth Local Plan have not been adopted as the new development plan requirements only allow for the Borough Council to produce Supplementary Planning Documents (SPDs) that are supported by sustainability appraisals. Therefore the Borough Council have adopted Interim Planning Guidance based on the SPGs produced and consulted on, some of which will be replaced by SPDs. SPDs have been produced relating to Planning Obligations, Open Space and Telecommunications. Appendix D lists the Interim Planning Guidance together with the related Local Plan policies and those that may be replaced.

New Local Development Documents (LDDs)

- 2.4 Appendix A is a simple Gantt chart providing an overview of the timetable and project management for preparing the Local Plan and SPDs.
- 2.5 Appendix B sets out a schedule of the Local Plan and SPDs to be prepared by Tamworth Borough Council, together with their roles, chains of conformity and the main milestones to adoption.
- 2.6 The **Proposals Map** (with inset maps) will be the one in the Tamworth Local Plan, but it will be replaced as soon as the Local Plan is adopted.
- 2.7 Having regard to the need to replace the Tamworth Local Plan with LDDs over the next three years it is considered that the Local Plan Development Plan Document will be the key document in this respect. This will include strategic development sites and appropriate core policies that will alleviate the need for either a Site Allocations DPD or Development Management DPD.

Annual Monitoring Scheme

- 2.8 The Council is currently required to monitor annually how effective its policies and proposals are in meeting the vision and the Local Plan DPD (when prepared). The Localism Act removes the requirement to publish an Annual Monitoring Report but the duty to monitor remains by requiring an 'authorities' monitoring report for local people. This will ensure monitoring information is

made available online and in council offices as soon as it is available to the council. Discussions are currently ongoing as to the format and extent of monitoring indicators as this will be dictated by the Local Plan's emerging monitoring framework.

2.9 The Council will assess:

- whether it is meeting, or is on track to meet the key milestones set out in the LDS and, if not, the reasons why;
- whether it is meeting, or is on track to meet, the targets set out in the LDDs and, if not, the reasons why;
- what impact LDD policies are having on other targets set at national, regional or local level;
- whether any policies need to be replaced to meet sustainable development objectives; and
- what action needs to be taken if policies need to be replaced.

2.10 As a result of monitoring the Council will consider what changes, if any, need to be made and will bring forward any such changes through the review of the LDS as appropriate.

3 SUPPORTING STATEMENT

3.1 This statement explains and justifies the approach set out in the Local Development Scheme. In addition, it explains how resources and the evidence base will be managed across the programme.

About the Area

3.2 The Borough of Tamworth is predominantly urban in nature as a consequence of its role as an overspill town in the 1960's and '70's. The 1980's saw a consolidation of the town concentrating on natural growth, which has continued up to 2001.

3.3 The town has its focus in the town centre which has continued to provide for the town's retail activities even with the development of out of centre retail area at Ventura, Jolly Sailor and Cardinal Point.

Regional & Strategic Planning Context

3.4 Regional Planning Guidance for the West Midlands was published in June 2004 and is now the Regional Spatial Strategy. It currently identifies Tamworth as a centre for the development of office, retail and leisure related activities. The Borough Council is working with the County Council and the other District Councils in Staffordshire on sub regional issues particularly with respect to housing that will inform the partial revision of the RSS.

3.5 Until the RSS is formally revoked (anticipated 2013), a LDF it will be necessary to prepare the Local Plan in general conformity with the existing RSS.

Sustainable Community Strategy & Other External Strategies

3.6 The current adopted Sustainable Community Strategy covers the period 2008 -

2021 and has been written by local people and other organisations coming together through the Tamworth Strategic Partnership (TSP). The LDDs will have regard to the SCS and ensure that land-use requirements arising from that strategy are addressed. In turn, as it is updated, the SCS is expected to address issues that arise from those development requirements driven by the RSS and ensure that partners have their plans in place to support development requirements. The TSP has agreed to take ownership of the Infrastructure Delivery Plan and will review and update annually.

- 3.7 There are economies of scale in synchronising community & stakeholder engagement for both the SCS and LDDs, providing statutory requirements for statutory LDD consultation are met. Similarly, integration with the Council's corporate communications strategy is also desirable.
- 3.8 A key objective of the new planning system is to strengthen community involvement. An integral part of the Borough's LDF is the **Statement of Community Involvement** (SCI). This sets out how communities will be engaged in the preparation and revision of LDDs and consideration of planning applications. The SCI was adopted on 14 June 2006 and will be reviewed once the Local Plan is adopted.
- 3.9 The Council has a number of strategies that have land-use implications and these will be taken into account in the preparation of LDDs insofar as the strategies accord with the Sustainable Community Strategy. These are:
- Tamworth & Lichfield Economic Strategy 2011
 - Tamworth Leisure Strategy
 - Tamworth Housing Strategy 2007-2010 and emerging Healthier Housing Strategy 2011-2014
 - Tamworth Community Safety Strategy 2002-2005
 - Tamworth Open Space Strategy
 - Tamworth Town Centre Masterplan
 - Arts Policy
- 3.10 The Tamworth Local Transport Plan will have a key influence on future development patterns and the County Transportation Group will be a key consultee and advisor in the land use planning process. The Tamworth Place Strategy and Action Plan will play an important role in aligning objectives from the LDF, in particular focusing on regenerating the town centre.
- 3.11 It is not considered necessary at present for the Council to produce joint documents with neighbouring authorities. However, it will be necessary for the Borough Council to engage with adjoining authorities and Staffordshire County Council to ensure that the LDF provides a realistic framework which is functional. It is the Borough Councils intention to continue to engage with both Lichfield and North Warwickshire to address any issues that cannot be dealt with within the Borough.
- 3.12 The Borough Council is part of The Greater Birmingham & Solihull Local Enterprise Partnership (GBSLEP). The spatial aspects of the LEP's emerging Economic Strategy; in particular its focus on job creation will be taken forward through the LDF. GBSLEP also operates as a forum of co-operation on sub regional issues. The borough council is not a formal member of the Stoke on Trent & Staffordshire LEP although due to its location within Staffordshire is working closely with the LEP.

Resources

3.13 The following in-house resources will be made available for preparing local development documents:

- Head of Strategic Planning and Development 5%
- Development Plans Manager 90%
- Economic Development Service Team 5%
- 2 x Development Plan Officers 90%
- Development management Service team 10%

3.14 Consultants will be engaged on specific projects where there is a lack of expertise or capacity in-house. In providing a robust evidence base to inform the work on the Local Plan it may be necessary to engage further external support.

3.15 The effective LDS was based on the budgetary setting process for 2012-2013 and the forward planning budgetary arrangements still hold good. The budget setting process for 2013-2014 and beyond will need to include appropriate consideration of resources to deliver the LDS programme.

Programme Management and Responsibilities

3.16 Appendix A sets out the timetable for LDD production indicating the key milestones in accordance with PPS 12.

3.17 Management responsibilities for each area of work include:

- Corporate Management Team (SCI)
- Assistant Director Strategic Planning and Development (programme overview)
- Development Plans Manager (day to day programme, staff & resource management).

3.18 The LDS and preparation of LDDs is reported to the Corporate Management Team Meetings as appropriate.

3.19 Monthly meetings are held between the Head of Strategic Planning and Development and the Development Plans Manager to ensure lines of communication are working and to review progress.

3.20 E-mail and shared work directories to facilitate joint working link all officers engaged on the project and a Development Plan Team meeting is held weekly. A meeting room is permanently available to these officers as well.

Council Procedures and Reporting Protocols

3.21 For each DPD and the SCI, the levels of political responsibility are as follows:

- Executive Decision (Cabinet) for all pre-submission stages
- Cabinet Member will review evidence and results of consultation at each stage and make recommendation to Cabinet.
- Council Resolution required for publication, submission and adoption stages.

3.22 For each SPD, the levels of political responsibility are as follows:

- Executive Decision (Cabinet) for all stages.
- Cabinet Member will review evidence and results of consultation at each stage and make recommendation to Cabinet.
- Cabinet resolution required for adoption stage.

3.23 The role of the Corporate Management Team will be to ensure that the evidence base is robust and that real (and audited) community & stakeholder engagement takes place. The Team will also seek to broker agreements between stakeholders using external mediation where necessary

Risk Assessment

3.24 In preparing the Local Development Scheme, it is considered that the main areas of risk relate to:

- **Staff Turnover.** Having regard to the current staff levels there is a risk to the delivery of the LDF as set out in the LDS should staff leave. The Council has established good working relationships over the years with specialist consultants who have an understanding of the town but their support is subject to available budget allocations.
- **Political Conflicts.** This has been reduced by having a commitment by all parties to a process that will ensure that actions are taken through Cabinet and endorsed by Council to ensure the submission of DPDs to PINS for examination of “soundness” are to agreed time-scales. A Member led LDF Working Group of senior Members has been set up to monitor progress
- **Capacity of PINS and other agencies to cope with demand nation-wide.** This is out of our hands but we will give early warning of our programme to them.
- **“Soundness” of DPDs.** We will minimise the risk by working closely with PINS at all milestone stages and in the run up to submission of DPDs.
- **Legal Challenge.** We will minimise this by ensuring that DPDs are “sound” and founded on a robust evidence base and well-audited stakeholder & community engagement systems.
- **Programme slippage.** This will be affected if resources are not secured or they are reduced. The programme attempts to ensure that the milestones are not affected should there be a need to put contingency arrangements in place. A key element of the examination process which is dependent on the availability of a competent programme officer.

Evidence Base, Monitoring, Strategic Environmental Assessment (SEA) and Sustainability Appraisal (SA)

3.25 The requirements of the Strategic Environmental Assessment (SEA) Directive have been linked with Regulations covering Sustainability Appraisals which requires authorities to take account of social, economic and environmental considerations. From this flows the need for the process of LDD preparation to:

- Identify strategic alternatives;
- Collect base-line monitoring information;
- Predict significant effects more thoroughly;
- Secure greater consultation with the public and stakeholders; and
- Address and monitor the significant effects of the plan;

3.26 As part of the process, the Council must:

- Prepare a report on the significant effects of issues and options;
 - Carry out consultation on the issues and options and accompanying reports;
 - Take into account those reports and the results of consultation in decision making;
 - Provide information when the plan is adopted and show how the results of the SEA have been taken into account.
- 3.27 The Council will secure an audit trail to cover the requirements for consultation of stakeholders and the community with regard to SEA & SA requirements and the LDD processes.
- 3.28 In order to comply fully with Regulations, secure efficient working and provide a robust and transparent evidence base, SA & SEA will be embedded into production of LDDs at the very start of preparation and updated at each milestone change. (Options, Publication, Submission and Adoption).
- 3.29 The Council will ensure that an up to date audit trail exists between the Sustainable Community Strategy and the LDDs

Identified Priorities

- 3.30 Priorities flow from;
- Policies and proposals set out in the Tamworth Local Plan and the Structure Plan;
 - The RSS (until it is formally revoked; 2013)
 - Land-use requirements arising from the Sustainable Community Strategy;
 - New legislation and regulations arising from the emerging National Planning Policy Framework and changes to the regulations for plan making
 - The emerging evidence base & monitoring
 - Discussions stakeholders; and
 - Known development interest
- 3.31 Priorities are:
- The adoption of a Local Plan for Tamworth
 - The production of a Town Centre SPD

How the Local Development Framework Fits Together

- 3.32 Appendix C shows the relationship between the different documents that will comprise the Local Development Framework.
- 3.33 The rationale for selecting these documents for inclusion in the Council's Local Development Framework is as follows, and expands on information already given above.
- **Tamworth Local Plan** - this was adopted on 6 July 2006 and sets out the policies and proposals for the period up to 2011.
 - **Statement of Community Involvement** - sets out standards and the approach to involving stakeholders and the community in the production of all

LDDs and planning applications. It is the Council's service level agreement with the community and stakeholders. It was adopted on 14 June 2006.

- **Local Plan Development Plan Document (DPD)** - comprising the area-specific vision, measurable objectives (linked to ongoing monitoring arrangements) and area-based local strategic policies (backed by a proposals map) to provide a coherent spatial strategy for a minimum 15 year period post adoption i.e. 2028. It will identify areas and strategic sites (rather than specific sites) where major change should take place to address development, transport and infrastructure needs. It will have regard to the Sustainable Community Strategy and the saved Structure Plan where appropriate. It is a priority because all other local development documents must be in conformity with the Local Plan.
- **Supplementary Planning Documents (SPDs)** – as referred to in Paragraph 2.3 Interim Planning Guidance has been adopted and will be replaced by Supplementary Planning Documents as appropriate. (Refer to Appendix D).

STATEMENT OF COMMUNITY INVOLVEMENT

Purpose: To set out how the local community will be consulted on Local Development Documents and on all planning applications.	
Status: Not a Development Plan Document or Supplementary Planning Document, and now not subject to independent Examination by an Inspector.	
Content Strategy for Involvement Types of Consultee Methods of Involvement Consultation on Development Control decisions	
Geographical Coverage: Will apply to whole Borough	
Relationship with other Local Development Documents (Conformity): All LDDs will need to be prepared in conformity with the Statement of Community Involvement.	
Relationship with partner/stakeholder documents: Relationship with Sustainable Community Strategy. Local Strategic Partnership is an integral part of community involvement.	
Time period: Not applicable.	
Review timescale: Review starts after the Local Plan is adopted; in 2013.	
Target milestones/completion dates	
Commencement of the preparation process	May 2005
Consultation on draft SCI	September 2005
Submission to the Secretary of State	December 2005
Commencement of the examination	March 2006
Adoption & Publication	June 2006
Parts of Local Plan replaced: Not applicable	

The Local Plan for Tamworth

Purpose: A spatial strategy and vision for Tamworth Borough and the core policies for delivering them.	
Status: Development Plan Document	
Content <u>Vision:</u> the overall aim of the whole LDF. <u>Strategic Objectives:</u> the Council's long term intentions, providing the framework for developing the core policies in accordance with national and regional policy. <u>Core Policies:</u> the means for delivering the Objectives. They will be accompanied by reasoned justification. The subject areas to be covered by the Core Policies are: economic growth, housing delivery, role of the town centre & network of centres, sustainable transport, community infrastructure, design & the historic environment, the natural environment, tourism and culture, renewables and regeneration. Includes strategic allocations	
Geographical Coverage: Will apply to whole Borough.	
Relationship with other Local Development Documents (Conformity): Conforms with Regional Spatial Strategy (until revocation). Other LDDs must conform to the Core Strategy. Conformity with national Planning Policy Statements and Guidance and emerging National Planning Policy Framework.	
Relationship with partner/stakeholder documents: Close linkage to Sustainable Community Strategy. Linkages with spatial aspects of Council's other Strategies, including Service Plans, and with other bodies' Strategies, particularly Education Authority.	
Time period: To 2028	
Review timescale: Annual monitoring.	
Target milestones/completion dates	
Commencement of the preparation process	November 2006
Publication	June 2012
Submission to Secretary of State	November 2012
Pre-hearing meeting	January 2013 if required
Commencement of the examination	February/March 2013
Adoption	June 2013
Parts of Local Plan replaced: Not known at present	

Town Centre SPD

Summary: This will guide development in the town centre over the Local Plan period, setting out policy to meet environmental, social, design and economic objectives, in particular design principles and standards.
Geographical Coverage: Will apply to Tamworth Town Centre

Relationship with other Local Development Documents (Conformity): Need to be in conformity with existing Local Plan and emerging Local Plan.	
Relationship with partner/stakeholder documents: Sustainable Community Strategy, Tamworth Place Plan, Town Centre Masterplan & Linkages Strategy	
Target milestones/completion dates	
Consultation on Draft SPD	April/May 2013
Adoption & Publication	July 2013
Parts of Local Plan replaced: Not applicable	

Place Making SPD

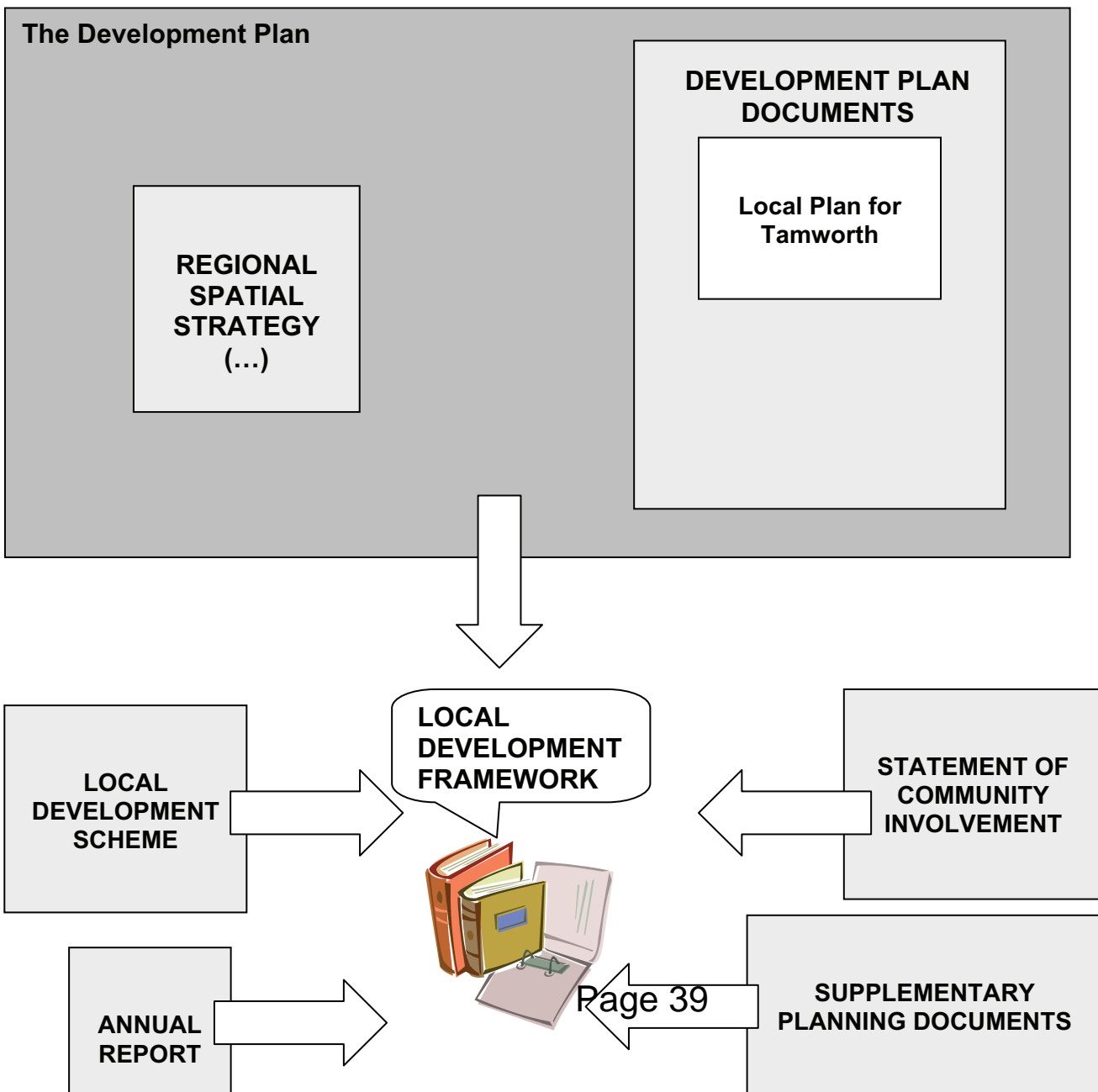
Summary: This will set out key guidelines to enhance the quality and distinctiveness of places when developing in Tamworth. The document will seek to raise the quality of the built environment, including the historic environment and ensure that high standards of design are achieved throughout the borough. It will also provide guidance to assist applicants in complying with the requirements of historic environment policies set out in the Local Plan and to provide guidance on how the Council expects the historic environment to be taken into account in the development management process	
Geographical Coverage: Will apply to whole borough	
Relationship with other Local Development Documents (Conformity): Need to be in conformity with emerging Local Plan.	
Relationship with partner/stakeholder documents: Sustainable Community Strategy & Town Centre SPD	
Target milestones/completion dates	
Consultation on Draft SPD	August 2013
Adoption & Publication	January 2014
Parts of Local Plan replaced: Not applicable	

Planning Obligations SPD

Summary: This will give guidance on when and how the Council will enter into planning obligations and the type of facilities and other benefits, including establishing standards the Council expects developers to provide	
Geographical Coverage: Will apply to whole borough	
Relationship with other Local Development Documents (Conformity): Need to be in conformity with emerging Local Plan.	
Relationship with partner/stakeholder documents: Sustainable Community Strategy & Town Centre SPD	
Target milestones/completion dates	
Consultation on Draft SPD	August 2013
Adoption & Publication	January 2014
Parts of Local Plan replaced: Not applicable	

APPENDIX C

THE LOCAL DEVELOPMENT FRAMEWORK



APPENDIX D

Interim Planning Guidance (Will be replaced by SPDs in accordance with paragraph 2.3 indicated by **)	Related Saved Policy Tamworth Local Plan 2001-2011
Open Space & Play Areas** (Replaced May 2007)	ENV11: Protection Open Space ENV12: Open Space for New Developments ENV14: Loss of Playing Fields & Sports Pitches
Green Travel Plans	TRA5: Green Travel Plans
Employment - Bonehill Road Extension	TRA7: Car Parking Standards EMP2[c]: Provision of Employment Land - Allocated Sites
Employment - Hedging Lane	TRA7: Car Parking Standards EMP2[j]: Provision of Employment Land - Allocated Sites
Employment - Coton Lane	TRA7: Car Parking Standards EMP2[g]: Provision of Employment Land - Allocated Sites
Telecommunications Development** (Replaced May 2007)	EMP11: Telecommunications Masts
Residential - Glascoate Farm	ENV12: Open Space for New Developments TRA7: Car Parking Standards HSG2[b]: Housing Proposal Sites HSG5A: Phasing of Housing Proposal Sites HSG10: Affordable Housing
Residential - Land South of St Peters Close	ENV12: Open Space for New Developments TRA7: Car Parking Standards HSG2[b]: Housing Proposal Sites HSG5A: Phasing of Housing Proposal Sites HSG10: Affordable Housing
Residential - Parkfield House, Two Gates	ENV12: Open Space for New Developments TRA7: Car Parking Standards HSG2[b]: Housing Proposal Sites HSG5A: Phasing of Housing Proposal Sites
Residential - Cottage Farm Road	ENV12: Open Space for New Developments TRA7: Car Parking Standards HSG2[b]: Housing Proposal Sites HSG5A: Phasing of Housing Proposal Sites HSG10: Affordable Housing
Comprehensive Development Anker Valley	ENV12: Open Space for New Developments TRA7: Car Parking Standards TRA8[c]: Anker Valley Link EMP2[a]: Provision of Employment Land - Allocated Sites

	<p>HSG3: Anker Valley - Strategic Housing Proposals</p> <p>HSG5A: Phasing of Housing Proposal Sites</p> <p>HSG5B: Amending the Order of Release</p> <p>HSG10: Affordable Housing</p> <p>HSG10: Affordable Housing</p>
Affordable Housing**	HSG10: Affordable Housing
Houses in Multiple Occupation	HSG16: Houses in Multiple Occupation
Redevelopment of Gungah Precinct & Adjacent Car Park	TCR2: Shopping Proposals
Planning Obligations** (Replaced July 2007)	HSG9: Planning Obligations
Built Environment**	<p>ENV17: High Quality Design</p> <p>ENV18: Protection of the Built Environment</p> <p>ENV19: Development within or affecting Conservation Areas</p> <p>ENV19A: Demolition of Unlisted Buildings within Conservation Areas</p> <p>ENV20: Preservation of Listed Buildings</p> <p>ENV20A: Alteration, Extension or Change of Use of Listed Buildings</p> <p>ENV20B: Demolition of Listed Buildings</p> <p>ENV21: Development Affecting Locally Listed Buildings</p> <p>ENV24: Archaeology</p>
<ul style="list-style-type: none"> • Amington Green Conservation Area • Amington Hall Estate Conservation Area • Dosthill Conservation Area • Town Centre Conservation Area • Victoria Road/Albert Road Conservation Area • Hospital Street Conservation Area • Winecote Conservation Area • Conservation Strategy for Tamworth • Conservation Areas, Listed Buildings and the Local List • Listed Building Consent and Conservation Area Consent • Living in a Conservation Area • Repairing and Restoring Historic Buildings 	
Shopping Frontages**	TCR4: Shopping Frontages
<ul style="list-style-type: none"> • Shop Front Design within the Town Centre • Shop Front Security within the Town Centre • Shop Front Signs and their Illumination 	
Development Control**	

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9th JANUARY 2013**REPORT OF THE PORTFOLIO HOLDER FOR HOUSING****REVIEW OF HOUSING CAPITAL PROGRAMME****EXEMPT INFORMATION**

NONE

PURPOSE

To provide an updated position statement on the Housing Capital Programme and outline details of predicted outturn, underspends, overspends, virements, re-profiling and new works identified in-year.

RECOMMENDATIONS

It is recommended that Members:-

1. Note the predicted outturn and proposed re-profiling of amounts into 2013/14
2. Approve revised project budgets
3. Approve new works identified in-year

EXECUTIVE SUMMARY

The Housing Capital programme for 2012/13 was devised using data contained within the 2009 stock condition survey with the stated purpose of ensuring that the Councils housing property portfolio continues to meet the Decent Homes Standard.

The budgets for the 2012/13 programme were set using historic cost information as at the time of budget setting the new contract rates arising from the procurement of the new Repairs and Investment contract were not available.

The new rates are considerably less than the old rates in many areas and as such there is an opportunity to make savings without reducing the number of properties being improved.

The attached table (appendix i) details the approved budget profile alongside the revised budget profile indicating under and over spends.

On completion of the programme all works identified through the stock condition survey will have been completed and as such any underspends are as a result of the reduced rates arising from the new contracts.

Additional works such as structural and insulation works have been identified in-year by the repairs team, there is currently no provision for these it is however proposed that budget be made available though virements from savings in other budgets.

The total budget for 2012/13 is £7,819,870, it is anticipated that the spend for 2012/13 will be £5,890,390, including the additional works budget of £150,000. In addition it is anticipated that £1,175,000 will need to be re-profiled into 2013/14. The predicted savings of £754,480 will be returned to capital resources and used to fund capital projects in future years.

RESOURCE IMPLICATIONS

All works identified through the stock condition survey will have been completed within the revised budget.

The identified savings will be returned to the HRA to balance the 5 year capital forecast. No additional financial resources will be required

LEGAL/RISK IMPLICATIONS BACKGROUND

There are no additional risks arising from these budget amendments as all identified works will have been completed as planned.

SUSTAINABILITY IMPLICATIONS

All works identified through the stock condition survey will have been completed so there is unlikely to be any impact of the future sustainability of the housing stock resulting from these budget changes.

The underspends will be returned to the HRA for allocation to other capital projects within the HRA business plan.

BACKGROUND INFORMATION

Appendix i details the capital programme along with the predicted underspends, overspends, virements and additional budget requirements.

REPORT AUTHOR

Paul Weston, Head of Asset Management.

LIST OF BACKGROUND PAPERS

APPENDICES

Appendix i, budget sheet

Cost Centre	Project	12/13 Project Budget (Incl b/f from 11/12)	12/13 Predicted Spend	Predicted Re-profile to 13/14
CR4010	Bathroom Renewals 2012	678,400	898,260	
CR4011	Electrical Upgrades 2012	397,980	376,930	
CR4012	Gas Cent Htng Upgrd & Ren 2012	1,203,440	1,003,440	200,000
CR4013	Kitchen Renewals 2012	1,020,360	417,100	160,000
CR4014	High Rise Lift Renewals 2012	300,000	180,000	120,000
CR4015	Fire Upgrades To Flats 2012	200,000	5,000	195,000
CR4016	Enhancements To Flats 2012	200,000	200,000	
CR4017	Sheltered Schemes 2012	230,000	230,000	
CR5010	Roofing High-Rise 2012	40,000	40,000	
CR5011	Roofing Overhaul & Renewal 2012	150,000	190,700	
CR5012	Fencing/Boundary Walls 2012	15,000	15,000	
CR5014	Window & Door Renewals 2012	1,159,560	458,830	
CR6004	External and Environmental Works	750,000	750,000	
CR6005	Disabled Adaptations	500,000	500,000	
CR6011	Upgrade Homelink Equipment	3,690	3,690	
CR6014	Capital Salaries 2012	112,380	112,380	
CR6015	Cdm Fees 2012	9,060	9,060	

CR6016	Environmental Improvements	200,000	200,000	
CR7002	Regeneration Projects	650,000	150,000	500,000
	Structural Works	0	150,000	
		7,819,870	5,890,390	1,175,000

12/13 Resultant Variance	Comments
219,860	Additional bathrooms have been identified, particularly in properties with downstairs WC
(21,050)	Electrical upgrade costs associated with kitchens and bathrooms are now fully inclusive with the bathroom and kitchen rates and as such the electrical costs are significantly reduced.
0	The re-profiled sum relates to improvements to sheltered schemes where we are looking at an improved efficiency heating system. This will involve detailed design and it is likely that a design will not be ready for completion in the current financial year
(443,260)	Kitchen rates are considerably less than the historic costs on which the current budget is based. The Contractor has indicated that the programme will not be completed until April 2013 resulting in a re-profiling of budget.
0	The lifts to be refurbished have now been identified but with manufacture and planning times allowed for it is unlikely that works will be complete before year-end.
0	These works cannot proceed until compliance audits are carried out. The compliance audit contract will be let in November 2012 with reports not being made available until March/April 2013. The budget will need to be re-profiled to allow works to commence upon completion of the audits.
0	It is anticipated that the full budget will be spent at year-end with all planned works having being completed.
0	It is anticipated that the full budget will be spent at year-end with all planned works having being completed.
0	It is anticipated that the full budget will be spent at year-end with all planned works having being completed.
40,700	The overspend relates to unanticipated roofing renewal works at one of the sheltered housing schemes.
0	
(700,730)	The rates under the new contract are considerably less than they were under the old contract, combined with the fact that many of the properties in the programme require only partial replacement has resulted in a significant underspend. At the end of the 2012/13 programme all properties in Tamworth will have uPVC double glazed windows. Future years programmes will concentrate on the renewal of external doors.
0	It is anticipated that the full budget will be spent at year-end with all planned works having being completed.
0	It is anticipated that the full budget will be spent at year-end with all planned works having being completed.
0	It is anticipated that the full budget will be spent at year-end with all planned works having being completed.
0	Final cost will be dependant on actual salary costs at year-end.
0	On-cost associated with H&S.

0	Works commenced July 2012. Many projects now in planning and consultation phase. Project linked to CR6004
0	It is anticipated that this budget will allow acquisition of property associated with the Tinkjers Green and Kerria regeneration. The exact nature of this is commercially sensitive.
150,000	Additional structural and insulation works have been identified by the repairs team, no budget has been allowed for this in the 2012/13 financial year but these works are required and if not funded through the capital programme would have to be funded through the revenue budgets.
(754,480)	

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